

**BelovED Community Charter School
Board of Trustees Meeting
Thursday, March 18, 2021, 6:00 PM
508 Grand Street
Jersey City, NJ 07302
Virtual meeting via Zoom video conference**

Minutes

The meeting was called to order at 6:07 pm by Nicole Jackson, President of the Board.

I. Roll Call

| Board Member | Term Dates | Present | Absent |
|---------------------|------------|---------|-------------------------|
| Nicole Jackson | 6/30/21 | X | |
| Jessica Lisboa | 6/30/22 | X | Joined mtg at 7:20pm |
| Salvatore Risalvato | 6/30/21 | X | |
| Sheridan Bell | 6/30/22 | X | |
| Sam Mikhail | 6/30/21 | X | |

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Cherie Adams – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

Kathleen Mone, new Board member

Maggie Johnson, prospective new Board member

No members of the public were in attendance.

II. Approval of the Minutes from the Regular Board Meeting of February 18, 2021

Motion by: S. Risalvato.

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, S. Mikhail, S. Risalvato
No: None
Absent: J. Lisboa

Ms. Kathleen Mone was sworn in as a new Board member and participated in all voting matters for the remainder of the meeting.

The Board went into Executive Session at 6:35pm and returned to the Public Meeting at 6:35 pm and voted on the following item:

2020-03-18-01. Resolved, The BCCS Board of Trustees hereby rescinds the resolution 2020-05-21-02 approved by the BCCS Board of Trustees at its meeting on May21, 2020 and retroactively adopts the following corrected resolution and contract modification approving the hiring of the following employee for school year 2020-2021,

| Hire | Position | Salary | Start Date |
|----------------|-------------------|----------|-----------------|
| Michael Conway | Teacher Assistant | \$73,000 | August 17, 2021 |

Motion by: K. Mone
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, S. Mikhail, K. Mone, S. Risalvato
No: None
Absent: J. Lisboa

A. Human Resources

1. **2020-03-18-02.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for the school year 2020-2021:

| Hire | Position | Salary | Start Date | Attendance Bonus |
|---------------|----------------|----------------------|----------------|------------------|
| Sarah Gilbert | HS ELA Teacher | \$59,000 (pro-rated) | March 15, 2021 | \$750 |

Motion by: S. Risalvato
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

2. **2020-03-18-03.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021-2022:

| Hire | Position | Salary | Start Date | Attendance Bonus |
|----------------|-----------------|---------------|-------------------|-------------------------|
| Crystal Clarke | MS Math Teacher | \$63,500 | Sept. 1, 2021 | \$750 |
| Iqra Hussain | HS Math Teacher | \$62,000 | Sept. 1, 2021 | \$750 |
| Sarah Gilbert | HS ELA Teacher | \$61,000 | Sept. 1, 2021 | \$750 |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

3. **2020-03-18-04.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021-2022.

| Hire | Position | Salary | Start Date | Attendance Bonus |
|------------------------|--|--------------------------|-------------------|-------------------------|
| TBD three (3) teachers | Teacher Assistants for 1 st Grade | \$30,000 – 34,000 (each) | Sept. 1, 2021 | \$750 |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

4. **2020-03-18-05.** Resolved, The BCCS Board of Trustees approves the following academic and coaching stipends for the remainder of school year 2020-2021:

| Name | Academy | Program | Amount |
|----------------|----------------------------|--------------------|---------------|
| Toni-Ann Cerbo | Middle School | Curriculum Writing | \$750 |
| Michael Jeter | High School Junior Varsity | Boys Basketball | \$2,000 |
| Dale Waul | Middle School | Boys | |

| | | | |
|--------------------|----------------------------|------------------------------|---------|
| | | Basketball | \$2,000 |
| Joel Rodriquez | MS/HS | Boys Basketball | \$2,000 |
| Marguerite O'Brien | Middle School | Girls Basketball | \$2,400 |
| Maura Carney | High School Junior Varsity | Girls Basketball | \$2,000 |
| Jim Hooper | High School Junior Varsity | Girls Basketball (Asst.) | \$1,200 |
| Maria Velez | Middle School | Girls Basketball (Asst.) | \$1,000 |
| Jere Waldron | MS/HS | Boys Winter Track and Field | \$2,000 |
| Kaitlyn O'Connor | MS/HS | Girls Winter Track and Field | \$2,000 |

| | | | |
|------------------|-------------------|---------------------------------------|---------|
| Meghan Curren | HS Freshman | Girls Volleyball | \$2,000 |
| Eric Boonstra | HS Junior Varsity | Girls Volleyball | \$2,000 |
| Sarah Chalmers | HS Junior Varsity | Girls Volleyball (Asst.) | \$1,000 |
| Kaitlyn O'Connor | High School | Boys/Girls Spring Track and Field | \$2,000 |
| Joel Rodriguez | High School | Boys/Girls Spring Track/Field (Asst.) | \$1,000 |
| Eric Boonstra | High School | Boys Volleyball | \$2,000 |
| Sarah Chalmers | High School | Boys Volleyball (Asst.) | \$1,000 |
| Michael Long | MS/HS | Boys Lacrosse | \$2,000 |

| | | | |
|---------------|---------------|----------------------------|---------|
| | | | |
| Emily Nichols | MS/HS | Girls Lacrosse | \$2,000 |
| Brian Paredes | Middle School | Boys Soccer | \$2,000 |
| TBD | Middle School | Girls Soccer | \$2,000 |
| TBD | Middle School | Soccer (Asst.) | \$1,000 |
| Maura Carney | Middle School | Boys/Girls Track and Field | \$2,000 |
| Meghan Curren | Middle School | Volleyball | \$2,000 |
| Maria Velez | Middle School | Volleyball (Asst.) | \$1,000 |

Motion by: K. Mone

Seconded by: S. Mikhail

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

5. **2020-03-18-06.** Resolved, The BCCS Board of Trustees approves the following academic stipends for the school year 2021-2022 and this summer, July-August 2021:

| Name | Academy | Position | Reason for Stipend | Amount |
|------------------------|---------|------------------------|--------------------|---------|
| Andria Dunkin (Oliver) | Primary | Kindergarten Teacher | Grade Level Head | \$5,000 |
| TBA | Primary | 1st Grade Teacher | Grade Level Head | \$5,000 |
| Amanda McLane | Primary | 2nd Grade Teacher | Grade Level Head | \$5,000 |
| Katelyn Sanchez | Upper | 3rd Grade Teacher | Grade Level Head | \$5,000 |
| 4th Grade Teacher | Upper | 4th Grade ELA Teacher | Grade Level Head | \$5,000 |
| Cortney DeClesis | Upper | 5th Grade SPED Teacher | Grade Level Head | \$5,000 |
| Arietys Fernandez | ES | Spanish Teacher | Dept. Head | \$5,000 |
| MS Math Teacher | MS | Math Teacher | Dept. Chair | \$5,000 |
| MS Teacher | MS | ELA Teacher | Dept Chair | \$5,000 |

| | | | | |
|----------------|----|-----------------|---------------|-----------------|
| Laura Siegel | HS | History Teacher | History Chair | \$5,000 |
| Amina Banks | HS | Math Teacher | Math Chair | \$5,000 |
| Whitney Harris | HS | ELA Teacher | ELA Chair | \$5,000 |
| | | | | \$60,000 |

| Name | Academy | Position | Reason for Stipend | Amount |
|--------------|----------------|------------------|---------------------------|-----------------|
| Michael Long | ES | Dean of Students | Summer Stipend | \$6,000 |
| Didi Martin | MS | Dean of Students | Summer Stipend | \$6,000 |
| Ben Elk | HS | Dean of Students | Summer Stipend | \$6,000 |
| | | | | \$18,000 |

| Name | Academy | Position | Reason for Stipend | Amount |
|--------------|----------------|------------------|---------------------------|----------------|
| Michael Long | ES | Dean of Students | HIB Coordinator | \$4,000 |

Motion by: K. Mone

Seconded by: S. Mikhail

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

6. **2020-03-18-07.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

| Employee | Position | Effective Date | Status |
|-------------------|-----------------|-----------------------|---------------|
| Moses Hernandez | Security | March 15, 2021 | Resignation |
| Yvonne de Cordova | Teacher | April 6, 2021 | Resignation |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

B. Business

1. **2020-03-18-08.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$412,367.16 for the period 2/19/21 – 3/16/21.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

2. **2020-03-18-09.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 3/31/21 and 4/15/21 each in the amount of \$540,000 and \$540,000, respectively. Payroll amounts include Employer Payroll Taxes.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

3. **2020-03-18-10.** Resolved, The BCCS Board of Trustees approves the February Board Secretary Report and its submission to the NJ DOE.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

4. **2020-03-18-11.** Resolved, The BCCS Board of Trustees authorizes the payment of January 2021 food program costs to Maschio's Food Services, Inc. in the amount of \$44,778.74.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

5. **2020-03-18-12.** Resolved, The BCCS Board of Trustees authorizes the payment of February 2021 food program costs to Maschio's Food Services, Inc. in the amount of \$33,042.90.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

6. **2020-03-18-13.** Resolved, The BCCS Board of Trustees authorizes the School Business Administrator to contract with ABLE Rolling Steel Door for annual preventive maintenance on the high school rolling doors at a cost of \$1,400.00.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

7. **2020-03-18-14.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to enroll Amina Banks in a Relay Graduate School of Education weekend professional development program this spring at a cost of \$768.00.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

8. **2020-03-18-15.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Elite Maintenance \$24,150.00 for snow removal and de-icing services in February.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

9. **2020-03-18-16.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Scott Loeffler, CPA the amount of \$1,250.00 for the preparation of the 2019 Form 990 tax return.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

10. **2020-03-18-17.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase 100 Toshiba laptop computers from Akaveil Technologies in the amount of \$38,483.46, using Cares Act funds.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

11. **2020-03-18-18.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Kelly Dowling the amount of \$550.00 for spring basketball league registration.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

12. **2020-03-18-19.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay Liberty State Park facility rental fees of \$2,344.00 for the 8th grade graduation ceremony scheduled for June 18, 2021.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

13. **2020-03-18-20.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to pay William J. Guarini for annual backflow valve inspections in the amount of \$1,650.00.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

14. **2020-03-18-21.** Resolved, The BCCS Board of Trustees accepts the ESSER II Allocation Grant under the Coronavirus Response and Relief Supplemental Act. BCCS is to receive \$1,981,496.00, broken down as follows:

| | |
|--------------------------|--------------|
| a. ESSER II Allocation | \$ 1,819,716 |
| b. Learning Acceleration | \$ 116,780 |
| c. Mental Health Support | \$ 45,000 |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

15. **2020-03-18-22.** Resolved, The BCCS Board of Trustees accepts the ESSER III Allocation Grant under the American Rescue Plan in the amount of \$4,087,000 (Approximately).

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

16. **2020-03-18-23.** Resolved, the BCCS Board of Trustees approves the expenditure not to exceed \$65,000 for proposed facility upgrades beginning this spring, for the following projects:

- i. Room 207-Main
- ii. Stairwell A High School
- iii. Room 703 Middle School
- iv. Room 607 Middle School
- v. Conference Room – Main

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

17. **2020-03-18-24.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase repair parts for damaged Chromebooks from AG Parts Education in the amount of \$4,191.45.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

18. **2020-03-18-25.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase monitors for business and support staff from CDW-Government in the amount of \$1,802.26.

Motion by: S. Risalvato
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

19. **2020-03-18-26.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase an Intel processor for YouTube livestreaming from CDW-Government in the amount of \$442.59.

Motion by: S. Risalvato
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

20. **2020-03-18-27.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to make the annual contribution to the PERS pension fund for employees by April 1, 2021 in the amount of \$171,260.00.

Motion by: S. Risalvato
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

21. **2020-03-18-28.** Resolved, the BCCS Board of Trustees approves of the SY22 Budget and its submission to the NJDOE.

Motion by: S. Risalvato
Seconded by: S. Bell
Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

22. **2020-03-18-29.** Resolved, the BCCS Board of Trustees approves of stage and chair rentals for the 8th grade graduation from Sterling Rental at a cost of \$1,310.00.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

23. **2020-03-18-30.** Resolved, the BCCS Board of Trustees authorizes the expenditure in the amount of \$1,645.00 to American Bankers Insurance Co. of Florida for flood insurance renewal effective 5/18/2021.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

24. **2020-03-18-31.** Resolved, The BCCS Board of Trustees approves of SY22 expenditures (net of E-rate Reimbursements) for Technology such as Firewalls, Access Points and Cabling to the following:

- | | |
|-------------------------|---------|
| a. Akaveil Technologies | \$9,532 |
| b. Charter Technologies | \$3,903 |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

25. **2020-03-18-32.** Resolved, The BCCS Board of Trustees approves to proceed with the following programs

- | | |
|--|----------|
| a. Dean's List software expansion to other academies | \$25,000 |
| b. Student Broadcasting program | \$ 3,000 |

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato

No: None

C. Other Business/New Business

- 2020-03-18-33.** Resolved, The BCCS Board of Trustees approves submitting an application for a Charter School Program Grant request for \$1,000,000 to the New Jersey Public Charter School Association.

Motion by: S. Risalvato

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, J. Lisboa, S. Mikhail, K. Mone, S. Risalvato
No: None

D. Public Comment on Non-Agenda Items

The meeting was adjourned at 8:36pm